

**CUPPAD REGIONAL COMMISSION  
EXECUTIVE COMMITTEE MEETING  
Meeting Minutes**

March 25, 2021  
2:00 p.m. ET

CUPPAD Office, 2950 College Ave., Escanaba MI  
Conference call option

PRESENT

J. Doucette, Alger County (on phone)  
G. Corkin, Marquette County (on phone)  
J. Beaudou, Hannahville Indian Community (on phone)  
P. Kleiman, Menominee County Townships (in person)  
John Malner, Delta County (in person)  
Alan Kilar, Schoolcraft County  
Eric Buckman, City of Gladstone  
Ray Anderson, City of Norway

ABSENT

None

OTHERS PRESENT

Dotty LaJoye, Executive Director, CUPPAD, Michelle Viau, CFO Michigan Works

CALL TO ORDER

The meeting was called to order at 2:02 p.m. by Chairperson G. Corkin. Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA

G. Corkin called for any changes or additions to the agenda. Hearing none, **G. CORKIN MOTIONED TO APPROVE THE AGENDA, SUPPORTED BY J. MALNER, MOTION CARRIED.**

ACCEPTANCE OF THE MINUTES

**MOTION TO APPROVE THE MINUTES FROM THE FEBRUARY 25<sup>TH</sup> QUARTERLY COMMISSION MEETING WAS MADE BY P. KLEIMAN; SUPPORTED BY JILL BEAUDO; MOTION CARRIED.**

TREASURER'S REPORT

J. Beaudou reviewed the budget and explained that the budget is laid out to show where we are at with each project. The percentage of completion is based on the amount of time spent on the project. We have been tracking the time it takes to get various projects done and Dotty's proposed adjustments to the cost and time for local contracts reflects what we have learned while following this budget process for several years now. The annual budget was developed to be very conservative. In the left column we list project that have a signed contract. Other projects that are projected to come in are put in the next column to the left under "Removed Pending Revenues". On the next column or "Actual" we can see that many of the projected projects have started to generate revenue and we can see the percent complete. Currently, in the Treasures report the cash balance is \$141,954. That is not as high as it was when we had the RPI but it is fine.

**MOTION TO ACCEPT THE TREASURER'S REPORT WAS MADE BY J. BEAUDO, SUPPORTED BY J MALNER; MOTION CARRIED.**

#### UNFINISHED BUSINESS

D. LaJoye explained the adjustments to the time and hourly rate being proposed. The hourly rate was only increased from \$60.00 to \$65.00 but tracking the hours in our budget has shown that we really need to assign more hours to each project, especially the recreation plans and the master plans. **MOTION TO ACCEPT THE ADJUSTMENTS TO COST AND TIME FOR LOCAL CAONTRACT WAS MADE BY J. MALNER, SUPPORTED BY JILL BEAUDO; MOTION CARRIED.**

#### EXECUTIVE DIRECTOR REPORT

Ryan is currently co-hosting what should be a very information meeting with UP leaders around the topic of broadband. The Atlantic Engineering Group (AEG) will be laying out their plans for fiber networks across the UP. AEG became the recipient of the most territory in the UP through the reverse auction process or the Rural Digital Opportunity known as RDOF. They and others are now responsible for developing a 5G fiber network across the UP over the next 6 years. Unlike previous attempts by the FCC to leverage private sector resources in the expansion of broadband to rural areas, this one apparently has real consequences. The meeting is being recorded. I would be happy to share with anyone that is interested.

Rawan and I had an excellent interview with a perfect candidate for the GIS Technician position available at CUPPAD. She hasn't confirmed but Rawan and I are optimistic.

Our rent has been reduced to \$767 per month and our annual audit is complete. I will request a presentation from Gabridge but probably not until our May meeting because Ryan will be presenting the new CEDS and Emma Cook with Enbridge will also be presenting an update on Line 5. Ray Anderson would like to be part of future conversations around the expansion of broadband services as the City of Norway has their own broadband.

**MOTION TO FILE THE DIRECTORS REPORT AS PRESENTED WAS MADE BY G. CORKIN, SUPPORTED BY P. KLEIMAN, MOTION CARRIED.**

#### NEW BUSINESS

None

#### NEXT MEETING AND PLACE

Executive Committee Meeting to be held in the Delta County Boardroom on May 27, 2021 at 2:00 PM  
Provisions for those that would like to call in will be made available in the packet prior to the meeting.

#### ITEMS FROM EXECUTIVE COMMITTEE

Congratulations to Peter Klieman for being named the 2021 president of the Michigan Townships Association.

#### ADJOURNMENT

The meeting was adjourned by the Chair at 3:05 p.m.