

**CUPPAD REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING
Meeting Minutes**

November 19, 2020
Escanaba MI
2:00 p.m. EDT

CUPPAD Office, 2950 College Ave.,
Conference call option

PRESENT

J. Doucette, Alger County (on phone)
T. Edlebeck, Dickinson County (on phone)
G. Corkin, Marquette County (on phone)
J. Beaudou, Hannahville Indian Community (on phone)
P. Kleiman, Menominee County Townships (on phone)

ABSENT

C. Reiter, Schoolcraft County

OTHERS PRESENT

Dotty LaJoye, Executive Director, CUPPAD, Michelle Viau, CFO Michigan Works

CALL TO ORDER

The meeting was called to order at 2:02 p.m. by Chairperson G. Corkin. Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA

G. Corkin called for any changes or additions to the agenda. Hearing none, **G. CORKIN MOTIONED TO APPROVE THE AGENDA, SUPPORTED BY T. EDLEBECK MOTION CARRIED.**

ACCEPTANCE OF THE MINUTES

MOTION TO APPROVE THE MINUTES FROM THE OCTOBER 23, 2020 REGIONAL COMMISSION MEETING WAS MADE BY T. EDLEBECK, SUPPORTED BY P. KLEIMAN; MOTION CARRIED.

TREASURER'S REPORT

Jill Beaudou questioned the new budget and the level of content that will be available. Michelle Viau explained that the previous budget only covered projects for one year and the new budget will track all the projects over multiple years and more detailed information will be available and reviewed internally. Jill expressed concern about not being able to see if we are charging too much on some projects as we must know where people should be charging their time. Jill explained the original purpose of using a more detailed method of recording staff time to each project and how cost overruns show that we are not charging enough for those projects and that rates should be adjusted to reflect the actual cost of a project. It was agreed that the new proposed budget simplifies the budget review process but that we should still have access to more detailed information. G. Corkin recommends that we take a look at our costs to make sure we are covering our expenses.

**MOTION TO ACCEPT THE TREASURER’S REPORT WAS MADE BY J. BEAUDO, SUPPORTED BY G. CORKIN;
MOTION CARRIED.**

UNFINISHED BUSINESS

**MOTION TO APPROVE THE ITEMS RECOMMENDED FOR ADOPTION FROM THE QUARTERLY
REGIONAL MEETING ON OCTOBER 23, 2020 MADE BY G. CORKIN, SUPPORTED BY P KLEIMAN, MOTION
CARRIED**

EXECUTIVE DIRECTOR REPORT

There are new stay at home orders at the state level with some leniency toward meeting in person so we can continue to meet as we have either in person or join by conference call. There is some teeth in this new order. For those that are showing up at work, the onus is on the business or organization to provide a written policy that follows a very specific format and explains why a person or persons cannot do their job from home. MIOSHA is the regulatory agency.

CUPPAD hired a new employee, her name is Julia Cogger. Her previous experience includes working as a Planner and Landscape Architect for the State of Oregon Parks system. She will be joining CUPPAD on January 4th working 20 hours a week until her and her husband and two kids move to the Marquette area this summer and then she will go full time. D. LaJoye believes she will be a real asset to CUPPAD and will elevate the quality of our recreation plans and DNR grants that we frequently do.

D. LaJoye discussed the need to relieve Nolan Bergstrom from his position at CUPPAD. Not entirely Nolan’s fault is the fact that CUPPAD staff is so busy they don’t have time to assist Nolan with everything he needs to learn and we should seek employees with more experience in the future. D. LaJoye read the letter of termination to the Executive Committee. J. Beaudo recommended we withhold his final pay until Nolan returns the printer and cell phone. **MOTION TO FILE THE DIRECTORS REPORT AS PRESENTED WAS MADE BY G. CORKIN, SUPPORTED BY P. KLEIMAN, MOTION CARRIED.**

NEW BUSINESS

NEXT MEETING AND PLACE

The next meeting will be January 28, 2021 at 2:00 PM.

ITEMS FROM EXECUTIVE COMMITTEE

ADJOURNMENT

The meeting was adjourned by the Chair at 3:10 P.M.