

CUPPAD REGIONAL COMMISSION
Quarterly Meeting
Meeting Minutes

October 22, 2021

TEAMS Video Meeting and in person

12:30 pm EST

MEMBERS PRESENT

Allan Killar, Schoolcraft County
Esley Mattson, Alger County
Ray Anderson, Dickinson County Cities*
Gregg Johnson, Delta County, Townships
John Malnar, Delta County*
Jill Beaudou, Hannahville Indian Community*
Peter Kleiman, Menominee County Townships*
Eric Buckman, Delta County Cities*
Theresa Nelson, Delta County
John Denholm, Delta County
Ray Anderson, Dickinson County Cities*
Nate Heffron, Marquette County Cities

MEMBERS ABSENT

Jerry Doucette, Alger County*
Gerald Corkin, Marquette County*
Nate Heffron, Marquette County Cities
Kristin Thornton, Marquette County Townships
Kathy Reynolds, Alger County
Greg Seppanen, Marquette County
Mike Perilloux, City of Manistique
Pam Johnson, Alger County
Michelle Doucette, Alger County Townships
Thyra Karlstrom, Marquette County Planning
Denny Olson, Dickinson County, Townships
Dan Rushford, Alger County village
Eric Janofski, Carney Village
Craig Cugini, Marquette County Cities

* Denotes Executive Committee Member

OTHERS PRESENT

Dotty LaJoye, Executive Director, CUPPAD
Michelle Viau, CFO Michigan Works
Steven T. Gromala, Menominee County

1. CALL TO ORDER

The meeting was called to order at 12:30 pm by Dotty LaJoye. The Pledge of Allegiance to the Flag was recited. Roll call was taken, a quorum was present.

A. APPROVAL OF AGENDA

MOTION TO RECOMMEND APPROVAL OF THE AGENDA FOR OCTOBER 22, 2021, WAS MADE BY P. KLEIMAN, SUPPORTED BY J. MALNAR; MOTION CARRIED.

B. ACCEPTANCE OF THE MINUTES

MOTION TO ACCEPT THE MINUTES OF THE REGIONAL QUARTERLY MEETING ON JULY 23, 2021, WAS MADE BY J. MALNAR, SECONDED BY P. KLEIMAN; MOTION CARRIED.

MOTION TO ACCEPT THE MINUTES FROM THE EXECUTIVE COMMITTEE FROM SEPTEMBER 23, 2021 WAS MADE BY SUPPORTED BY P. KLEIMAN; MOTION CARRIED

C. TREASURER'S REPORT

J. Beaudou reported that we are at the end of the year. Our cash balance is a little less than it was last year, but overall, we did well and contributed to the fund balance. We have a good, conservative budget going forward, so we will be able to track our progress. **MOTION TO TO APPROVE THE TREASURERS REPORT WAS MADE BY P. KLEIMAN, SUPPORTED BY J. MALNAR; MOTION CARRIED.**

E. EXECUTIVE DIRECTOR REPORT

CUPPAD finished up FY21, hitting most of our budget goals for the year, and we are ready to take on another year. The ARPA Workshop conducted by MSU Extension on October 6 at NMU was very informative. Brad Neuman provided CUPPAD with the group's responses to the three questions posed during the breakout sessions: "What are the immediate needs of the municipality?" "What other needs exist in the broader community?" And finally, "What specific collaborations can occur to meet these needs?" The answers were good, and MSU Extension will be sharing a summary of the responses from all the meetings soon. Probably my biggest takeaway was that local ARPA funds could be used to match State ARPA grant opportunities.

CUPPAD is getting ready to begin the MDOT Small Urban and Rural Task Force programming for the year, which will go on till probably mid-December. Small Urban and RTF are the steps Regional Planning Agencies follow in coordination with the local road commissions, local units of government, and other stakeholders to allocate funds on Fed-Aid eligible road projects.

We have quite a bit of funding coming from the State for work completed on the Hazard Mitigation Plans. Also, we are looking into a Michigan Coastal Management Grant to assist the City of Manistique, Burt Township, Onota Township, and Grand Island Township with the development of coastal management strategies in their Master Plans.

CUPPAD submitted for approval from the MEDC to conduct a low/mod income survey in the City of Munising. We should find out next week if we can move forward. The purpose of the survey is to provide a more accurate count of the number of residents that are considered low to moderate-income. Through the survey process, if we discover that 51% or more of the households in the City of Munising are low to mod income, the City will be eligible for CDBG grants for projects like housing and infrastructure.

We are also pursuing another Neighborhood Enhancement Project through MSHDA for the census tracks adjacent to the downtown district in Negaunee. The application deadline is December 8.

Other projects still underway include the City of Escanaba Recreation Plan, the Ford River Recreation Plan, the Garden Township Recreation Plan, the City of Negaunee Recreation Plan, the Ely Township Recreation Plan, and a new contract with the City of Munising for their Recreation Plan.

Ongoing Master Plans include the City of Negaunee, the City of Ishpeming, Burt Township and Harris Township.

The GIS staff is continuing parcel updates for Delta and Schoolcraft County, Rawan with assistance from Ryan Carrig, is putting the finishing touches on the Non-Emergency Medical Transportation Plan. Mike Tripp is working on local mapping support for our various plans and building out the MDOT non-motorized trail maps.

Ryan Soucy has been busy working on an EDA Build Back Better Challenge Grant to develop a recreation innovation district in the UP. He will provide you with more information shortly. I am still working the City of Ishpeming Senior Center, the City of Negaunee Senior Center, the Iron Mountain Rental Rehab project, the City of Manistique's two Rental Rehab Projects and the sewer lining project, and doing the Davis Bacon wage reporting requirements for the City of Escanaba Wastewater Treatment Grant. Now I am the CGA on the City of Escanaba's most recent CDBG grant for 1.8 million, referred to as the Clear Well project.

Also, the press release went out from the Governor's Office about the Village of Carney receiving a Category A grant for Guard Street. Other media have picked up on it since. CUPPAD is very proud of what we do and so happy about assisting them with that. Lastly, I will be sending out annual dues notices in early November to all local government units in the Central Region for their continued or new membership to CUPPAD for 2022.

F. NEW BUSINESS

F1. Budget FY22

Jill Beaudo discussed the budget and how it works. She described how we only show projects that we have contracts for and add their funds to the budget as they are completed and paid. She explained how CUPPAD is one of those organizations that doesn't make a lot of money, and most of what they make goes right back out to the communities. Still, CUPPAD needs to maintain a healthy fund balance for those times when projects are not paying out, but the overhead goes on every day. Because of those fluctuations in funding, we have to stay small and always try to maintain a balance of funds going out to funds coming in, and this budget should help us achieve that going forward. **MOTION TO ACCEPT THE CUPPAD BUDGET FOR FY22 WAS MADE BY G. JOHNSON, SUPPORTED BY T. NELSON; MOTION CARRIED.**

F2. Meeting Schedule FY22

D. LaJoye presented the meeting schedule and explained that CUPPAD would continue to conduct their meetings in the Delta County Boardroom with an option for virtual attendance. That has been the best method during the pandemic, but it will prevent the need to travel across the UP for each meeting which will be safer for everyone during the winter season. **MOTION TO APPROVE THE MEETING SCHEDULE FOR FY22 WAS MADE BY P. KLEIMAN, SUPPORTED BY J. MALNAR; MOTION CARRIED**

G. PRESENTATIONS

1:00 pm – Presentation by Ryan Soucy, AICP, Senior Planner and Community and Economic Development Specialist on the CUPPAD Comprehensive Economic Development Strategy and the Regional Recreation Innovation District.

NEXT MEETINGS

Executive Committee Meeting - November 18, 2021, at 2:00 pm ET.

Quarterly Regional Commission - February 25, 2022, at noon for lunch and 12:30 pm for the meeting

Meeting Adjourned 1:35 pm.

Minutes provided by Dotty LaJoye