

**CUPPAD REGIONAL COMMISSION  
EXECUTIVE COMMITTEE MEETING  
Meeting Minutes**

August 25, 2022  
Escanaba MI  
2:00 p.m. EDT

CUPPAD Office, 2950 College Ave.,  
Conference call option

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PRESENT

Peter Kleiman, Menominee County Townships  
Jill Beaudo, Hannahville Indian Community  
Alan Kilar, Schoolcraft County  
John Malnar, Delta County  
Gerry Corkin, Marquette County (via phone)  
Jerry Doucette, Alger County (via phone)

ABSENT

E. Buckman, City of Gladstone  
Dan Stoltman, City of Norway

OTHERS PRESENT

Dotty LaJoye, Executive Director, CUPPAD  
Michelle Viau, CFO Michigan Works

CALL TO ORDER

The meeting was called to order at 2:05 p.m. by G. Corkin. Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA

G. Corkin called for any changes or additions to the agenda. Hearing none, **P. KLEIMAN MOTIONED TO APPROVE THE AGENDA, SUPPORTED BY A. KILAR MOTION CARRIED.**

ACCEPTANCE OF THE MINUTES

**MOTION TO APPROVE THE MINUTES FROM THE CUUPAD QUARTERLY COMMISSION MEETING ON JULY 22, 2022, WAS MADE BY J. BEAUDO AND SUPPORTED BY A. KILAR, MOTION CARRIED.**

TREASURER'S REPORT

Jill Beaudo reported that we need to continue to be diligent about wrapping the projects that can be billed within FY22. Right now, we have about \$100,000 in staff time dedicated to many of these projects. We have been here before, we are a non-profit, but we don't have a lot of extra money, so we must finish as many of those projects as possible. Also, we should consider what we need to do to increase our revenue. Staff frequently spends several hours on a project before a contract is executed and we must account for that time too. **J. BEAUDO MOTIONED TO ACCEPT THE TREASURUES REPORT, SUPPORTED BY P. KLEIMAN, MOTION PASSES.**

EXECUTIVE DIRECTOR REPORT

D. LaJoye explained that completing projects that are scheduled for completion in FY22 is top priority for CUPPAD right now and as we look to our new budget for FY 23, our other main priority is to retain the staff that we currently have and not consider filling any vacant positions. Inflation effectively removed the pay increases we gave our employees last year. D. LaJoye recommends a 5% increase which should be able to come from the Salaries and Fringes line item in our budget as we have not adjusted that amount down since Mike Tripp voluntarily left CUPPAD. Also, we had funds set aside for Peter Van Steen, but he never came back to work part time. G. Corkin said we have to increase our revenue to pay for what we need to keep CUPPAD going, and Jill, Michelle and Dotty should work out a budget for FY23 that allows that to happen.

**MOTION TO FILE THE DIRECTORS REPORT AS PRESENTED WAS MADE BY J. BEAUDO, SUPPORTED BY P. KLEIMAN, MOTION CARRIED.**

NEW BUSINESS

None reported

NEXT MEETING AND PLACE

The next meeting will be a Quarterly Commission Meeting on October 28, 2022, at 12:30 PM.  
Please join us for lunch at noon.

ITEMS FROM THE EXECUTIVE COMMITTEE

ADJOURNMENT

The meeting was adjourned by the Chair at 2:50 P.M.