

**CUPPAD REGIONAL COMMISSION
EXECUTIVE COMMITTEE MEETING
Meeting Minutes**

January 27, 2022
Escanaba MI
2:00 p.m. EDT

CUPPAD Office, 2950 College Ave.,
Conference call option

PRESENT

J. Doucette, Alger County
Ray Anderson, Dickinson County
G. Corkin, Marquette County
J. Beaudou, Hannahville Indian Community
P. Kleiman, Menominee County Townships
A. Kilar, Schoolcraft County
J. Malnar, Delta County

ABSENT

E. Buckman, City of Gladstone

OTHERS PRESENT

Dotty LaJoye, Executive Director, CUPPAD, Michelle Viau, CFO Michigan Works

CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Chairperson G. Corkin. Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA

G. Corkin called for any changes or additions to the agenda. Hearing none, **J. MALNAR MOTIONED TO APPROVE THE AGENDA, SUPPORTED BY P. KLEIMAN MOTION CARRIED.**

ACCEPTANCE OF THE MINUTES

MOTION TO APPROVE THE MINUTES FROM THE EXECUTIVE COMMITTEE MEETING ON JANUARY 27, 2022, WAS MADE BY J. MALNAR, SUPPORTED BY P. KLEIMAN; MOTION CARRIED.

TREASURER'S REPORT

Jill Beaudou reported the at the budget looks good this month. We have cash balance of \$181,704 and the budget shows an increase to our fund balance of \$87,804 as long as we can get all of the work done within this fiscal year. **G. CORKIN MOTIONED TO ACCEPT THE TREASURUES REPORT, SUPPORTED BY J. DOUCETTE, MOTION PASSES.**

UNFINISHED BUSINESS

NONE

EXECUTIVE DIRECTOR REPORT

D. LaJoye apologized for not providing the Executive Committee with a review of projects at or near completion between the holiday and provided a list to the Executive Committee as follows:

All four of the Hazard Mitigation Plans, which are Alger, Delta, Schoolcraft, and Menominee Counties are out for their required 30-day review. After the 30-day review, the draft plan must be sent to the State Police Office of Homeland Security for their review. They may or may not require additional information and once we have met their approval, the plans are sent to FEMA for their review and approval. Additional information may be required by the State. Once the plans have met both agencies review and approval, they must be adopted by each local unit of government in each county. The grant deadline is June 18, 2022

Several recreation plans have been completed or are on their last stage of completion. Those are the City of Kingsford 5-year Recreation Plan, The City of Escanaba Recreation Plan, Ford River Township Recreation Plan, and the Ely Township Recreation Plan.

Master Plans near completion are the City of Ishpeming and Harris Township. CDBG projects near completion are the Iron Mountain Rental Rehab, The City of Negaunee Senior Center, and the City of Ishpeming Senior Center. The City of Escanaba Façade project has been completely discontinued and I have not been informed of any additional information.

The Non-Emergency Medical Transportation Plan is complete and is going for print.

GIS staff is on schedule with the development of the MDOT non-motorized plan and map of all non-motorized trails and pathways in the central region.

GIS staff has had to pivot away from the non-motorized plan as they received a review of the Schoolcraft County parcel data provided by GeoComm. GeoComm was contracted by the State to review all counties public safety information and ensure the right data is provided to emergency 911 call centers and emergency responder applications. Their review of Schoolcraft County determined multiple deficiencies that CUPPAD GIS staff needs to build into their current system for Next Generation 911. CUPPAD GIS staff are working to isolate data they can correct and determine which data will require information from the County Sherriff's office or require ground truthing by CUPPAD staff. There is a deadline to return the data to GeoComm by February 4th with the information they are able to gather in such a short period of time. Geo Comm will review the data for completeness to make sure we are gathering and inputting the information into our system correctly.

On economic development, CUPPAD was not a successful applicant to the Build Back Better EDA grant, but all partners agreed that the process of coalescing around a common goal was very unifying and they plan to continue in their resolve to diversify the UP's economy through the

development of a Recreation Innovation District. The concept of a Recreation Innovation District doesn't just support the tourism industry but also supports manufacturing and testing new ways to develop sustainable recreation equipment, equipment testing sites and recreation business development and links nicely with Northern Michigan's Outdoor Recreation Leadership and Management course that they recently added.

Ryan Soucy has resubmitted the application for a Recreation Innovation District to the EDA as an application for the Travel, Tourism and Outdoor Recreation. According to the EDA, applicants should know whether their application is being considered for funding by mid-February.

As you may recall, TIP Strategies, was hired as part of the EDA CARES Act fund to develop the Economic Recovery and Resiliency Strategy required by the EDA CARES Act. TIP Strategies primary focus has been in Marquette County but their deliverables include a template for the other County EDO's to follow so they may develop their own Economic Recovery and Resiliency Strategy Plan. Dickinson County has already started the process of bringing together local stakeholders. Ryan Soucy is heading up that initiative with assistance from Ryan Carrig so all six counties in the region will have a plan that provides economic recovery and resiliency strategies more specific to their county.

Julia Cogger's Recreation Passport Application for Skandia Township was successful. As a licensed Landscape Architect, Julia will be hired by Skandia Township as the prime professional that will prepare and produce the certified drawings for the recreation project which is a \$15,000 contract. Julia is also working on plans for the City of Escanaba for boardwalk development around Arneson Island and the City of Escanaba Library for the development of their native species rain garden. Ryan Carrig will be assisting the Escanaba City Library with their annual plan.

Julia and I applied for a Coastal Management Grant for Burt Township. If successful, the grant will augment their Master Plan with purpose and guidance for sustainable development. Initially we wanted to apply for more funds to cover several coastal communities in our region but did not have time to work with the various coastal communities to help them understand how they may benefit from this grant to the point that they would provide letter of recommendations and commit to providing 50% in local match. We consider the single grant for Burt Township as a learning experience and we will have better understand of how this grant may work on the regional scale.

D.LaJoye has been emersed in all of the duties and responsibilities of the MDOT Transportation Grants we get each year that total about \$150,000. Every three years there is a Call for Projects for the next 4 years and this year that occurred for both the Small Urban program and the Rural Taskforce. CUPPAD's duties and responsibilities include convening local and full committee meetings, preparing public notices and stakeholder communications, budget development, meeting minutes and job programing in a system called JobNet and reporting to MDOT.

Other CDBG projects includes two rental rehabilitation projects in Manistique and a sewer lining project also in the City of Manistique. All three projects have their set of challenges. The two rental rehabilitation projects stalled out due to compliance requirements around lead-based paint. The contractors that were selected for the project were not properly licensed and certified to work on publicly funded housing projects that contain lead paint. We corrected that problem by working with the State to bring qualified trainers to the City of Manistique the week of February 7th for a 4-day training course. Typically, that would cost between \$300-\$500 per contractor plus the cost for the exam on the 5th day but the State is willing to cover the cost of the license and certification and will even send up another person to issue the final exam. There is no wait time while the contractors become registered in the system so they can be back on the job the following Monday with all of the credentials they need to perform the work. The prime contractor and the subs with the sewer lining projects were not following the Davis Bacon wage reporting requirements. I had to hold back from approving their pay until they redo their contracts to include the correct wage decision along with all other MEDC requirements and redo their weekly payroll reports so they are consistent with the wage rate for that type of job.

MOTION TO FILE THE DIRECTORS REPORT AS PRESENTED WAS MADE BY G. CORKIN, SUPPORTED BY P. KLEIMAN, MOTION CARRIED.

NEW BUSINESS

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NEXT MEETING AND PLACE

The next meeting will be a Quarterly Regional Commission meeting on February 25, 2022, at 12:00 PM for lunch.

ITEMS FROM THE EXECUTIVE COMMITTEE

ADJOURNMENT

The meeting was adjourned by the Chair at 3:05 P.M.