

**CUPPAD REGIONAL COMMISSION  
EXECUTIVE COMMITTEE MEETING  
Meeting Minutes**

January 25, 2024  
Escanaba MI 12:00 p.m. EDT

CUPPAD Office, 2950 College Ave.,  
Conference call option

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**PRESENT**

Kelly Livermore, Alger County  
Jill Beaudou, Hannahville Indian Community  
John Malnar, Delta County  
Mike Periloux, Schoolcraft County  
Kathy Vermaat, Marquette County  
Denny Olson, Breitung Township  
Peter Kleiman, Menominee County

**ABSENT**

Thyra Karlstrom, Marquette County

**OTHERS PRESENT**

Dotty LaJoye, Executive Director, CUPPAD  
Ryan Carrig, Community Planner, CUPPAD  
Rachel Johns, Administrative Assistant, CUPPAD  
Michelle Viau, UP Michigan Works, CFO

**CALL TO ORDER**

The meeting was called to order at 2:00 pm by J. Malnar. Roll call was taken, and a quorum was present.

**APPROVAL OF AGENDA**

**D. OLSON MOTIONED TO APPROVE THE AGENDA, SUPPORTED BY P. KLEIMAN; MOTION PASSES.**

**ACCEPTANCE OF THE MINUTES**

**P. KLEIMAN MOTIONED TO APPROVE THE MINUTES FROM THE EXECUTIVE COMMITTEE MEETING ON DECEMBER 14, 2023, SUPPORTED D. OLSON; MOTION PASSES.**

## TREASURERS REPORT

Jill Beaudo assessed the Grant Balances sheet for the status of all contracts, including incoming funds, remaining balances and completed projects. Discussion ensued regarding completion dates for various contracts and the number of new contracts that have been acquired.

**J. BEAUDO MOTIONED TO ACCEPT THE TREASURERS REPORT, SUPPORTED BY M. PERILOUX; MOTION PASSES.**

## UNFINISHED BUSINESS

### 6.1 CUPPAD Bylaws

The committee revisited the specific by-law changes that were identified during the previous meeting. The purpose and rationale behind each proposed change were clarified and discussed, in addition to establishing a timeline for implementing the new by-laws.

Committee members had the opportunity to offer feedback, suggestions, and concerns regarding the proposed changes. K. Vermaat will present a more defined set of by-laws at the Quarterly Regional Committee meeting in February.

## EXECUTIVE DIRECTOR REPORT

D. LaJoye reported that drafting of CUPPAD FOIA policy is underway and will be presented to the Commission at the February meeting. Informed the Committee that we are tracking Michigan's New Renewable Energy Siting Process Policy, or Act #233, through various reliable sources offering webinars and postings of FAQ's.

Ryan Carrig provided a status report on materials management following a call for plans on January 8<sup>th</sup>. Each county had a six-month window from that date to respond, with a three-year timeframe to develop a plan. After the publication of the timelines, each county received a letter from CUPPAD, requesting a Letter of Intent regarding their participation in a multi county plan. Dickinson, Menominee, and Schoolcraft responded they will be proceeding. Upon receipt of all Letters of Intent, communication will be organized among all counties, and an interlocal agreement will be provided. This agreement formalizes the Materials Management Planning Committee, affirms the participation of each county, and designates CUPPAD as the planning agency responsible for administering the Committee. Ryan recommended an ad hoc meeting of the Materials Management Planning Committee be held and suggested Kathy Vermaat be appointed to represent CUPPAD on that committee.

**P. KLEIMAN MOTIONED TO FILE THE EXECUTIVE DIRECTORS REPORT, SUPPORTED BY D. OLSON; MOTION PASSES.**

## NEW BUSINESS

### 8.1 Membership Update

The Executive Committee was provided with a comprehensive membership update. Dues letters were mailed to local units of government on December 19, 2023. At the time of the meeting, 69 out of 94 dues payments had been received, totaling \$57,389.20 with one decline from Lake Township. Payments will continue to be monitored and an update will be provided at the Quarterly Regional Commission meeting in February.

## 8.2 FOIA Policy

The Executive Committee was informed that the FOIA policy drafting process is underway. The primary focus is to draft a clear and transparent document that adheres to legal requirements and promotes accessibility of information. The draft will be circulated at the Quarterly Regional Commission meeting on February 23, 2024.

### ITEMS FROM THE EXECUTIVE COMMITTEE

D. Olson would like to have representatives from Billerud present at the Regional Commission meeting in February and will work with Dotty facilitate that.

### ADJOURNMENT

The Vice Chair adjourned the meeting at 3:47 pm.

*Minutes prepared by Rachel Johns*