

MINUTES
REGULAR MEETING OF THE CENTRAL UPPER PENINSULA
MATERIALS MANAGEMENT PLANNING COMMITTEE

March 20, 2025 at 3:00pm ET
2920 College Ave Escanaba, MI 49829

Call to Order

The meeting was called to order by Chair Kelli van Ginhoven at 3:00pm.

Roll Call

Name	Present	Absent
Chris Ammel	X	
Troy Bassett		X
Bruce Birr	X	
Brice Burge	X	
Amber Butterfield		excused
Phil Carter	X	
Brian Ciupak	X	
Steve Coron		excused
Lyn Durant	virtual	
John Groleau	X	
Nick Hanchek	X	
Barbara Kramer	X	
Dave Lundquist	X	
Jim Nankervis	X	
Terri Rabbitoy		excused
Mickey Rondeau		excused
Mike Stannard	X	
Peter Swanson (entered at 3:18)	X	
Kristin Thornton		excused
Kelli van Ginhoven	X	
Kathy Vermaat	X	
(Vacant- Menominee Business 2)		
(Vacant- Schoolcraft Business)		

Other Attendees

Ryan Carrig, Designated Planning Agency Contact, CUPPAD
Dotty LaJoye, Executive Director, CUPPAD

Approval of the Agenda

Ryan Carrig requested to add discussion of the rescheduling of the May 15, 2025 meeting to the agenda as New Business #2.

*Motion by Nick Hanchek, seconded by Kathy Vermaat to approve the agenda with the amendment.
Motion carried.*

Public Comment on Agenda Items

There was no public comment.

Presentations

The scheduled presentation from Tracy Tomaszewski was cancelled and will be rescheduled for a later meeting.

Approval of the Minutes of the January 16, 2025 Meeting

Motion by Phil Carter, seconded by Nick Hanchek to approve the minutes as presented. Motion carried.

Consensus Business

Designated Planning Agency Report

Ryan Carrig presented the Designated Planning Agency Report for January-March activities, which is attached to these minutes.

Motion to place the DPA report on file by Phil Carter, seconded by Jim Nankervis. Motion carried.

Old Business

CUPMMPC Workplan

Ryan Carrig outlined the Committee's requirements for creating a Work Program encompassing "Year One" (April 1, 2025 to March 31, 2026) of materials management planning activities as well as prior incurred costs by Counties from January 2025 on. Carrig passed out a detailed budget summary based on each individual county budget, which is attached to these minutes. The Committee reviewed the timeline and processes for completing the described tasks, and the detailed budget documents submitted from each County MMP Grant Manager. Members discussed how the budget process was undertaken and the choice of some counties in including line items. Carrig described the methods by which the Committee will be involved in this process in the future, and identifying eligible activities that can be incorporated into future budgets and amendments. Further discussion commented on the language used to describe the associated tasks, particularly enforcement mechanisms, which will be future discussion topics for the Committee.

Motion to accept the CUPMMPC Year One Work Program as written by Jim Nankervis, seconded by Nick Hanchek. Motion carried.

MCSWMA MRF Tour

The Committee discussed potential dates and times to hold a meeting and tour the MCSWMA recycling Materials Recovery Facility. A May date was discussed, so a decision was deferred to New Business.

Materials Management Facility Review

Ryan Carrig referred to the packet materials regarding the MMP requirements for inventorying materials management facilities, their definitions, and the known locations of these facilities in the six-county area. Carrig displayed an additional map of the known flow of municipal solid waste from and through these facilities to their ultimate disposal sites; this map is attached to the minutes. Members discussed the operational status of some of the inventoried facilities, and how to possibly incorporate or report non-permanent sites or cleanup activities into planning. No action taken.

New Business

CUPMMPC Membership Nominations

Ryan Carrig introduced the most recent roster of Committee members, their positions on the Committee, and their representation. Carrig identified the area of the Committee's Rules of Procedure where discussion and nominations for reallocation of representative positions is included; Carrig

explained that the current Committee members are appointed for initial 5-year terms, at which point the terms will be adjusted to rotate a certain number of positions year-to-year. The re-nomination mechanism is to be used when terms expire and another representative outside the appointing county for the Part 115 "mandatory" members may be sought from another county. Membership changes at this time are filling vacated positions with similar representation and are not intended to trigger the nomination process. No action taken.

Rescheduling the May 15, 2025 Committee Meeting

Ryan Carrig requested that the Committee discuss rescheduling the May meeting due to attendance at the Michigan Recycling Coalition Annual Conference. The Committee discussed incorporating the tour of MCSWMA into this May meeting, and holding the regular meeting at the facility as well. Phil Carter also invited Committee members to travel and tour Partridge Creek Compost after concluding the meeting. After discussion, a consensus was reached to schedule the regular meeting and tour for May 29, 2025 at 1:00pm ET at the MCSWMA facility.

Motion to reschedule the May 15, 2025 CUPMMPC meeting to Thursday, May 29th at 1:00pm ET at the Marquette County Solid Waste Authority offices by Barb Kramer, seconded by Nick Hanchek. Motion carried.

General Public Comment

There was no public comment.

Committee and Staff Comment

Peter Swanson provided an introduction as this was the first meeting he had been able to attend.

Phil Carter provided an introduction and background on Partridge Creek Compost.

Kelli van Ginhoven provided an introduction.

Barb Kramer provided an introduction and her reappointment representing a business interest.

Ryan Carrig outlined possible next meeting topics- presentation by EGLE, estimating capacity of facility, starting work on stakeholder survey engagement.


Adjournment

Motion to adjourn the meeting at 4:05pm by Nick Hanchek, seconded by Barb Kramer. Motion carried.

Minutes recorded by Ryan Carrig.

I, Kelli van Ginhoven, Chair of the Central Upper Peninsula Materials Management Planning Committee, hereby certify that the foregoing constitutes the true and complete minutes of the meeting held on March 20, 2025. The Committee reviewed and approved these minutes at its meeting on

April 17, 2025.
[meeting date]


[signature of Chair]

Designated Planning Agency Report
March 20, 2025

This is a report of actions and communications surrounding materials management planning and the six-county materials management plan from January 16-March 20, 2025:

January 23 MAR DPA meeting- heard a report from Tracy Tomaszewski on EGLE-led programming, discussion of member meetings with EGLE since publication of work program requirements. Coming out of that meeting we have been on hold for further updates of the work program anticipating changes. On February 19 EGLE hosted a webinar on MMP workplans, the result was a revision to the prior Work Program draft to be discussed later in the meeting. I've been working to relay the Work Program requirements to the Counties to ensure that they understand how the process for reimbursements is expected to be handled and how future grant budget cycles will be worked out. The MAR DPA group met on February 27 and discussed Work Program approvals and ongoing progress.

Since the initial statewide DPA workgroup meeting, the Michigan Recycling Coalition has begun developing a "DPA Hub" for the sharing of materials management planning information and documentation between Materials Management Planning Committees. The MRC held a Regional Outreach Director's meeting on January 23, for which I represent the entire UP region. Our discussion included developing a communication strategy for outreach activities between MRC-MRC Regions-DPAs-MMPCs-other stakeholders. Challenges downstate have been connecting single and multicounty planning groups and non-planning stakeholders to relevant planning information and resources. A second DPA workgroup session was held on February 24. Much of the discussion focused on the need for educational materials for DPAs to distribute to MMPCs and Counties to ensure that people understand the MMP process and goals. The MRC will hold its annual conference on May 13-15 in Muskegon. Possible CUPMMPC meeting date change for those who may attend.

On January 23 I spoke with Grace Freed, a student intern at NMU working on composting initiatives and educational materials. Grace had many questions about the state of composting programs throughout the central UP, and what work the MMPC would be doing in the future to promote composting as a materials management option. Grace offered to distribute the materials coming out of her project to the MMPC when it is completed.

On March 18 I spoke with Brad Younk of Country Mile Document Destruction in Menominee County about his company's interest in expanding into commercial single-stream recycling. Country Mile currently focuses on paper/cardboard and medical waste collection for businesses in the Upper Peninsula and northeast Wisconsin. Brad and I discussed opportunities to participate in the materials management planning process and available resources.

EGLE hosted the Northern Michigan Environmental Conference on March 12-13 at the NMU Northern Center. Three afternoon sessions focused on materials management topics: Lithium-Ion battery safety and disposal, food waste diversion, and the requirements of materials management planning. A morning session also tied Emergency Management Planning to Materials Management; though not a requirement of MMPs, disaster debris management can be added to the Plan to provide for expedited permitting and use of temporary collection sites in the wake of emergencies and disasters. As I also serve as a representative on the Delta County Local Emergency Planning Committee, I intend to gauge interest with the Delta County EM before reaching out to the other EMs for information. I was also able to speak

directly to EGLE staff in the Materials Management Division about potential issues and planning needs on various topics.

EGLE's NextCycle Technical Assistance Program is accepting applications for teams in the public sector creating programs and infrastructure, and businesses and non-profit organizations focused on gaps in the materials management supply chain. This is a great opportunity for communities to work with expert consultants to frame local programs and initiatives. CUPPAD and Partridge Creek Compost have both participated in prior cohorts of the program, which ends with a pitch competition for funding at the MRC's Fall event. Applications are being accepted through March 31.

There was a request for some interest in developing a handout or report of some sort that members could use to communicate MMPC activities to their County Boards. Several members have been active in already reporting activities back to the groups they represent, but this could be formalized somewhat and included in the post-meeting information if that is something the MMPC would like to have. There is no requirement for members to report back to their County Board, and many here are County representatives, but it would be a way to show the Boards that we're moving forward. This report, which is incorporated into the meeting minutes, may represent a good opportunity to keep Boards updated on activities.

Other MMP activities have been focused on plan drafting, incorporating known facilities and capacity information that was accomplished in the previous Materials Management County Engagement report, and developing the planning area profile and introductory sections. A discussion of the Plan outline is an item for later in the meeting.

Ryan Carrig
Designated Planning Agency Contact
CUPPAD

Year One Work Program Budget Breakdowns

Available MMP Grant Funding

Alger: \$74,421.00

Delta: \$88,451.00

Dickinson: \$82,973.50

Marquette: \$103,008.50

Menominee: \$81,751.00

Schoolcraft: \$74,023.50

TOTAL: \$504,628.50

This funding is based on the \$60,000 base award + \$10,000 for participation in a multicounty plan + \$0.50 per capita based on the 2020 Census, for each county. This amount will be available in Years One, Two, and Three of the MMP Grant Program. Per capita funding will end after that time and funding will be awarded at \$70,000 per year, per county.

Funding for the Year One Work Program is focused on administration and contractual service costs related to the CUPMMPC and the creation of the Materials Management Plan. Contractual services for CUPPAD cost are based on the six-county interlocal agreement. For Year One, this includes prior year and current year reimbursable costs; in subsequent years this will represent approximately 15% of funding, and after Year Three 9% of costs in non-planning years.

CUPPAD Cost Basis: \$8,000/county/year for administrative activities; \$5,000/county/year for MMP creation.

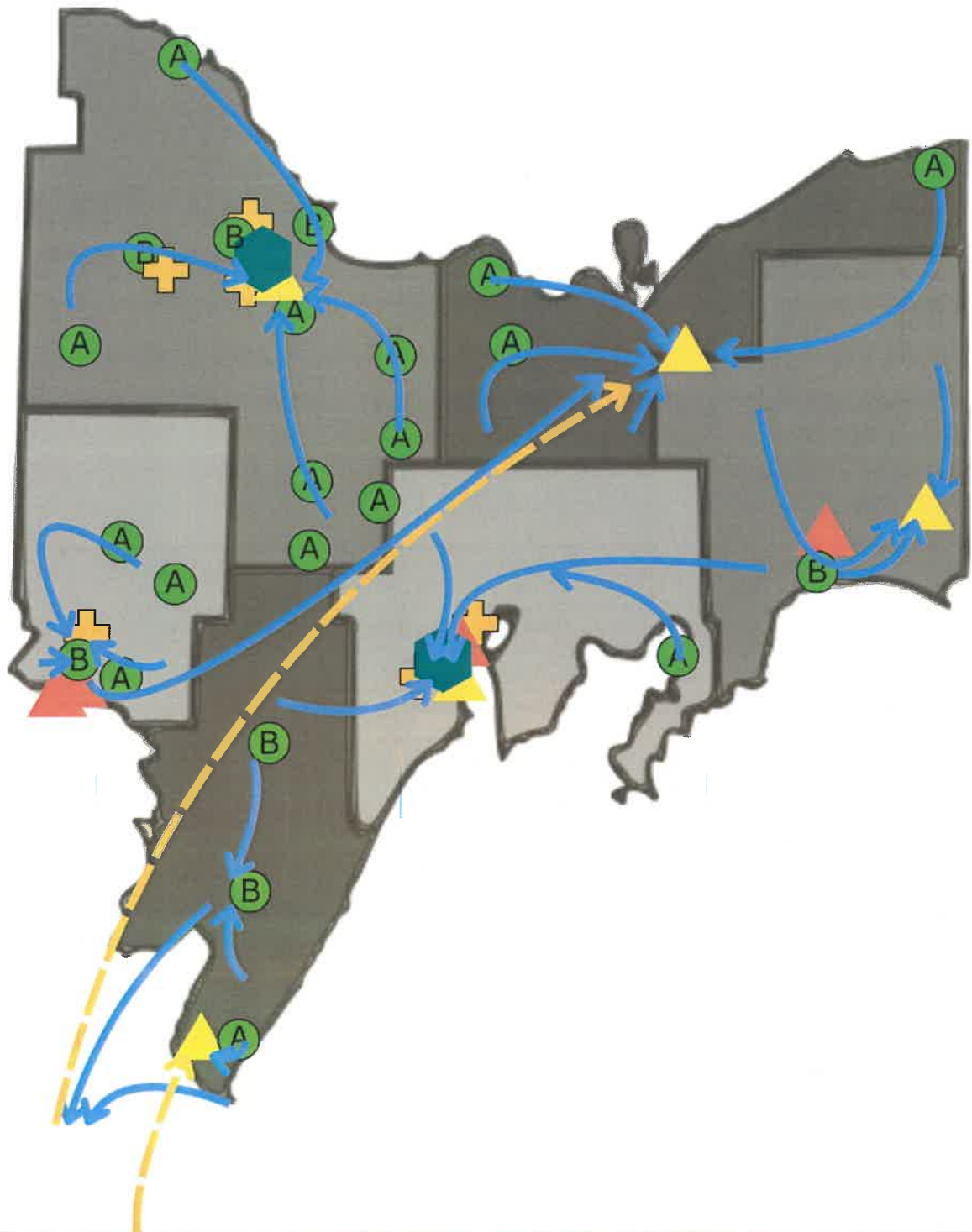
Prior Year Contractual Services: \$91,500 (initial activities + administration + planning)

Year One Contractual Services: \$78,000 (administration + planning)

County Budgeted Amounts for Year One Work Program

County	Budgeted Amount	Contractual Services	Administration	Education and Outreach	Implementation
Alger	\$36,454.13	\$28,250	\$8,204.13	\$0.00	\$0.00
Delta	\$38,944.69	\$28,250	\$10,694.69	\$0.00	\$0.00
Dickinson	\$45,901.44	\$28,250	\$11,151.44	\$6,500.00	\$0.00
Marquette	\$40,230.22	\$28,250	\$11,980.22	\$0.00	\$0.00
Menominee	\$29,483.00	\$28,250	\$1,233.00	\$0.00	\$0.00
Schoolcraft	\$31,658.00	\$28,250	\$3,408.00	\$0.00	\$0.00
TOTAL	\$222,671.48	\$169,500	\$46,671.48	\$6,500.00	\$0.00

MATERIALS MANAGEMENT INFRASTRUCTURE



For more information: <https://www.michigan.gov/eglemmp>

